

# The Township of Norvell

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ERIC B. JOHNSON, SUPERVISOR

ANNE M. HAGADORN, CLERK

DESERRE SAUERS, TREASURER

PAMELA JOHNSON, TRUSTEE

ROSE SMITH, TRUSTEE

## **WEDNESDAY, OCTOBER 14, 2015, 6 P.M. MINUTES OF THE REGULAR MEETING OF THE NORVELL TOWNSHIP BOARD HELD IN THE NORVELL TOWNSHIP HALL, 106 E COMMERCIAL ST, NORVELL MI 49263**

**PRESENT:** Supervisor Johnson, Clerk Hagadorn, Treasurer Sauers, Trustee Smith and Trustee Johnson. Jackson County Police Officer Jay Truchan was in attendance also. The Supervisor called the meeting to order at 6:00 p.m. with the Pledge of Allegiance and a moment of silence for all those residents of the Township who have passed away since the last board meeting.

### **APPROVAL OF MINUTES**

Trustee Johnson moved, Sauers supported, to approve the minutes of the September 9, 2015 regular meeting. Ayes all, motion carried.

### **PUBLIC COMMENT**

County Commissioner Phil Duckham spoke about 911 and a committee that has been formed to study the feasibility of having a joint 911 and the types of equipment that would be best. The county may put a proposal on the ballot to ask for a millage to help support 911. A resident spoke about the Halloween party and encouraged everyone to contribute. Supervisor Johnson stated that people are putting sand bags and rocks into the culvert on Beech Rd. This is a serious matter that could have legal consequences.

### **CONSENT AGENDA REPORTS**

All reports were accepted as presented.

Officer Truchan gave the police report. He requested that a sign be placed at the former police building to inform people that a Jackson County Sheriff Deputy is available. The county is willing to purchase the sign and install it. Hagadorn moved, Trustee Johnson supported, to approve a sign to be installed at the former police building. Roll call vote: Trustee Johnson, yes, Trustee Smith, yes, Treasurer Sauers, yes, Clerk Hagadorn, yes, Supervisor Johnson, yes. Ayes all. Motion carried.

### **OTHER REPORTS**

Treasurer's report was given by Treasurer Sauers.

Clerk's report was given by Clerk Hagadorn.

## **OLD BUSINESS**

### **1. Request for return of Bond – Ken Blaess.**

The property has been inspected by the Zoning Enforcement Officer and the Building Inspector. The cottage that was originally going to be torn down has been made into a garage. Mr. Blaess had to post a bond in order to build a new house on a lot with an existing house. Everything has been done and the building inspector has signed off. Trustee Johnson moved, Sauers supported, to return the bond to Mr. Blaess since all conditions have been met and the building inspector has approved the construction. Roll call vote: Trustee Johnson, yes, Trustee Smith, yes, Treasurer Sauers, yes, Clerk Hagadorn, yes, Supervisor Johnson, yes. Ayes all. Motion carried.

### **2. Public Improvement Fund Items**

Supervisor Johnson explained that if we had this fund when improvements are needed we wouldn't have to find the money in the budget because the money would be set aside in this fund. It would make budgeting so much easier. This was tabled until the November Board meeting. The auditors will be here later this month and the Clerk would like to get direction from them on how to set up the accounts.

## **NEW BUSINESS**

### **1. Lot Combination #15-07 – 1668 Glendale Ct.-Kowalski**

The purpose of combining the two lots is to make one large lot so that a storage shed can be built. Sauers moved, Hagadorn supported, to approve the lot combination as presented. Ayes all. Motion carried.

### **2. Mold Remediation Quote**

Sauers moved, Trustee Johnson supported, to accept the bid from RemTek in the amount of \$8,750.00. Roll call vote: Trustee Johnson, yes, Trustee Smith, yes, Sauers, yes, Hagadorn, yes, Supervisor Johnson, yes. Ayes all. Motion carried.

### **3. November Meeting Date**

The November board meeting falls on Veterans Day. The office will be closed. The board decided to have the meeting anyway.

### **4. Cleaning of Precinct 2 building**

Clerk Hagadorn would like to have the cleaning person clean the building at least two times a month. There should be enough money in the budget for this. Deputy Truchan is using the building now and it would be nice to have it clean. The board agreed. This was presented for information only.

### **5. Township Investment Policy – OSB Community Bank**

OSB is having difficulties. This was brought to our attention by a letter from our auditor Phil Rubley. The board discussed taking money and moving to different banks. No action taken at this time. Will discuss with Mr. Rubley at the time of the audit.

### **6. JCDOT Funding for Hardcastle Road**

Supervisor Johnson explained that in 2013 Hardcastle Road was put on a list for improvements. The improvements would be paid in part by Federal money and the Township would have to

match the money. Wes Bay was asked if they would help. They will not. The board has been asked to decide if we want to continue with this or release the funds so that they could be used on another road. Treasurer Sauers asked how we could release something without having any documentation stating that we were entitled to the money. There was lots of discussion. The Board requested that Supervisor Johnson get something in writing asking for Norvell Township to release the money. He stated that he would request the letter.

#### **PUBLIC COMMENT**

Lots of discussion about the roads.

#### **PAYMENT OF BILLS**

Trustee Johnson moved, Trustee Smith supported, to pay bills and payroll, (checks #'s 26009 through 26053) totaling \$43,073.32 and EFTPS withholdings for September (\$2334.97) and Michigan withholdings (450.44). Roll call vote: Trustee Johnson, yes, Trustee Smith, yes, Sauers, yes, Hagadorn, yes, Supervisor Johnson, yes. Ayes all, motion carried.

#### **ADJOURNMENT**

There being no further business to come before the board, Hagadorn moved, Trustee Johnson supported, to adjourn. Ayes all, motion carried. The meeting was adjourned at 7: 40 P.M.

Respectfully submitted,  
Anne M. Hagadorn, Clerk