

The Township of Norvell

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ERIC B. JOHNSON, SUPERVISOR

ANNE M. HAGADORN, CLERK

DESERRE SAUERS, TREASURER

PAMELA JOHNSON, TRUSTEE

ROSE SMITH, TRUSTEE

WEDNESDAY, JUNE 10, 2015, 6 P.M. MINUTES OF THE REGULAR MEETING OF THE NORVELL TOWNSHIP BOARD HELD IN THE NORVELL TOWNSHIP HALL, 106 E COMMERCIAL ST, NORVELL MI 49263

PRESENT: Supervisor Johnson, Clerk Hagadorn, Treasurer Sauers, Trustee Smith and Trustee Johnson. Jackson County Police Officer Jay Truchan was in attendance also. The Supervisor called the meeting to order at 6:00 p.m. with the Pledge of Allegiance and a moment of silence for all those residents of the Township who have passed away since the last board meeting.

APPROVAL OF MINUTES

Sauers moved, Smith supported, to approve the minutes of the May 13, 2015 regular meeting. Ayes all, motion carried.

Trustee Johnson moved, Sauers supported, to approve the minutes of the May 20, 2015 special meeting (Held to decide on the Jackson County First Right of Refusal concerning foreclosed properties in Norvell Township). Ayes all, motion carried.

PUBLIC COMMENT

County Commissioner Duckham spoke about County budget issues and the tax auction that is coming up. We also discussed the possibility of having some sort of township wide clean-up day.

CONSENT AGENDA REPORTS

All reports were accepted as presented.

Officer Truchan gave the police report.

OTHER REPORTS

Treasurer's report was given by Treasurer Sauers.

Clerk's report was given by Clerk Hagadorn.

OLD BUSINESS

1. Maintenance – Power Washing Bid

Lynn received one bid from Scott- Under Pressure. He states that to wash a building of our size the cost will be \$600.00. That price includes applying detergent and brushing the siding, gutters,

downspouts, fascia and windows. He states that he is fully insured. Trustee Johnson moved, Sauers supported, to hire Scott-Under Pressure to do the power washing of the building not to exceed \$600.00. Roll call vote: Trustee Smith, yes, Hagadorn, yes, Sauers, yes, Trustee Johnson, yes, Supervisor Johnson, yes, Ayes all. Motion carried.

2. Blaess – Permit Reconsideration (New Letter of Intent)

Mr. Blaess was present. Supervisor Johnson stated that the way for Mr. Blaess to proceed is for Mr. Blaess to pull a building permit. He will need to bring in plans as to what he wants to do. The plans must include drawings. When he has everything done and approved is when he will be released from the bond.

3. Jackson County Aerial Imagery Acquisition Project

More information has been received by the board which has made being a part of this project desirable. Supervisor Johnson stated that the terms are the same as they were in March. The cost will be \$2,206.91 and will be billed when the entire project is done. This will put it into next fiscal year. Sauers moved, Trustee Johnson supported, to approve the letter of intent with the cost to be \$2,206.91. Roll call vote: Hagadorn, yes, Sauers, yes, Trustee Johnson, yes, Trustee Smith, yes, Supervisor Johnson, yes, Ayes all. Motion carried.

4. FOIA information for Web Site

Information was given to the board so that we can decide how we want to proceed. We have policies in place but they need to be compared to the new. This has to be on the web site by July 1st. We need to have a meeting to discuss just this.

NEW BUSINESS

1. Resignation of Planning Commission Member

Trustee Johnson moved, Hagadorn supported, to accept with reluctance the resignation of Trustee Smith from the Planning Commission. Roll call vote: Trustee Johnson, abstain, Trustee Smith, abstain, Hagadorn, yes, Sauers, yes, Supervisor Johnson, yes, 4 Ayes and 1 abstain. Motion carried.

2. Appointment of Planning Commission Member

Hagadorn moved, Supervisor Johnson supported, to appoint Trustee Johnson to the Planning Commission with Treasurer Sauers as an alternate. Roll call vote: Trustee Johnson, yes, Trustee Smith, yes, Hagadorn, yes, Sauers, abstain, Supervisor Johnson, yes, 3 Ayes and 2 abstains. Motion carried.

3. Adoption of Master Plan

Jackson County Planning Commission reviewed the master plan and made suggestions. Supervisor Johnson moved, Smith supported, to adopt this Master Plan with all the numbered changes contained in the Master Plan Report I MP 15-01 from the Jackson County Planning Commission which were approved in their preliminary draft minutes from the Public Hearing held by the Planning Commission on May 20,2015,and; with the charge that the Planning Commission begin to keep working on a new plan in general, with a focus on a new Land Use Map in particular, for revising this plan as soon as possible. Roll call vote: Smith, yes, Hagadorn, yes, Sauers, yes, Trustee Johnson, yes, Supervisor Johnson, yes, Ayes all. Motion carried.

4. Change in Liability Insurance

Supervisor Johnson met with Kevin Decker our insurance agent. It was suggested that we increase the Zoning liability coverage to \$250,000.00 (cost \$250) and add Terrorism coverage (cost \$91). The total cost for our liability insurance for the year will be \$13,043.00. Trustee Johnson moved, Hagadorn supported, to add Terrorism coverage (\$91.00) and increase Zoning limit to \$250,000.00 (\$250.00) making the cost \$13,043.00. . Roll call vote: Sauers, yes, Trustee Johnson, yes, Smith, yes, Hagadorn, yes, Supervisor Johnson, yes, Ayes all. Motion carried.

PUBLIC COMMENT

Talked about the River Raisin clean up. Trustee Johnson thanked Dave Lamb for his help with set up for the Memorial Day Service.

Supervisor Johnson moved, Smith supported to compensate (the same amount as last year) the participants in the Memorial Day service. Roll call vote: Sauers, yes, Trustee Johnson, yes, Smith, yes, Hagadorn, yes, Supervisor Johnson, yes, Ayes all. Motion carried.

PAYMENT OF BILLS

Trustee Johnson moved, Sauers supported, to pay bills and payroll, (checks #'s 25835 through 25875) totaling \$37,193.86; EFTPS withholdings for May (\$2029.79) and Michigan EFTPS for May (402.32). Roll call vote: Smith, yes, Hagadorn, yes, Sauers, yes, Trustee Johnson, yes, Supervisor Johnson, yes. Ayes all, motion carried.

ADJOURNMENT

There being no further business to come before the board, Smith moved, Hagadorn supported, to adjourn. Ayes all, motion carried. The meeting was adjourned at 7: 44 P.M.

Respectfully submitted,
Anne M. Hagadorn, Clerk