

The Township of Norvell

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ERIC B. JOHNSON, SUPERVISOR

ANNE M. HAGADORN, CLERK

DESERRE SAUERS, TREASURER

PAMELA JOHNSON, TRUSTEE

ROSE SMITH, TRUSTEE

WEDNESDAY, SEPTEMBER 9, 2015, 6 P.M. MINUTES OF THE REGULAR MEETING OF THE NORVELL TOWNSHIP BOARD HELD IN THE NORVELL TOWNSHIP HALL, 106 E COMMERCIAL ST, NORVELL MI 49263

PRESENT: Supervisor Johnson, Clerk Hagadorn, Treasurer Sauers and Trustee Johnson. Trustee Smith was absent. Jackson County Police Officer Jay Truchan was in attendance also. The Supervisor called the meeting to order at 6:00 p.m. with the Pledge of Allegiance and a moment of silence for all those residents of the Township who have passed away since the last board meeting.

APPROVAL OF MINUTES

Trustee Johnson moved, Hagadorn supported, to approve the minutes of the August 12, 2015 regular meeting. Ayes all, motion carried.

Trustee Johnson moved, Sauers supported, to approve the minutes of the August 24, 2015 special meeting (Held to hold a closed session to discuss legal matters with the township attorney).

Ayes all, motion carried.

PUBLIC COMMENT

County Commissioner Phil Duckham spoke about 911 and the possibility of for a joint 911 with Lenawee. The county may put a proposal on the ballot to ask for a millage to help support 911. A resident mentioned that Lenawee County Drain Commissioner Steve May has retired. Supervisor Johnson stated that work on the culvert on Beech Rd. should start the middle of next week.

CONSENT AGENDA REPORTS

All reports were accepted as presented.

Officer Truchan gave the police report.

OTHER REPORTS

Treasurer's report was given by Treasurer Sauers.

Clerk's report was given by Clerk Hagadorn.

OLD BUSINESS

There was not any old business.

NEW BUSINESS

1. Lot Combination #15-06 – Swanview Dr.

The purpose of combining the two lots is to make one large lot so a swimming pool can be installed. Sauers moved, Hagadorn supported, to approve the lot combination as presented. Ayes all. Motion carried.

2. Hire Building Official Martin Taylor

Last month the board accepted Building Inspector Fred Smith's resignation. Part of Fred's duties was to be our building official. We need to have a building official that is an employee of our township. Sauers moved, Supervisor Johnson supported, to hire Martin Taylor as the Township Building Official, to be paid \$100.00 per month and to be processed through payroll. Roll call vote: Trustee Johnson, yes, Sauers, yes, Hagadorn, yes, Supervisor Johnson, yes. Ayes all. Motion carried.

3. Bartlow Corporation Contract – Building Inspector Services

A contract with Bartlow Corporation to provide building inspector services was presented to the board. Below are changes that the board requested.

in the last Whereas paragraph on page 1 - remove the words "and rental" from its first line.

Page 2 - The paragraph starting with accounting and billing requests should read: Accounting and billing requests will be filed with the Township on a monthly basis and be due by the first of each month and be approved and paid at the monthly regular Township Board meeting.

Page 3 Section 2 at the top of the page - First sentence changes as follows: The Township will provide liability and errors and omissions insurance coverage for the Building Official only, building code books, inspection approval/disapproval stickers, door notice cards, envelopes, forms, postage as required for any reports notices and letters.

Page 3 Section 5 changes as follows: In carrying out his contractual duties, the Inspector and/or his designates are to abide by the relevant policies and procedures of the Township, State and Federal Governments and will be directly responsible to the Norvell Township Board and Township Supervisor.

Sauers moved, Supervisor Johnson supported, to hire the Bartlow Corporation to provide building inspection services and for the Supervisor to sign the contract with the specified changes. Roll call vote: Trustee Johnson, yes, Sauers, yes, Hagadorn, yes, Supervisor Johnson, yes, Ayes all. Motion carried.

4. Hire Mechanical Inspector – Jim Wiech

We met Mr. Wiech at the last board meeting. Trustee Johnson moved, Hagadorn supported, to hire James Wiech as Mechanical Inspector at the rate of \$55.00 per inspection. Roll call vote: Trustee Johnson, yes, Sauers, yes, Hagadorn, yes, Supervisor Johnson, yes, Ayes all. Motion carried.

5. Fibertech METRO Act Application

The permit is required by the METRO Act for access to and ongoing use of public rights-of-way within the Township of Norvell for the purpose of constructing a fiber optic network extension to service its customers. Hagadorn moved, Sauers supported, to approve the permit as presented and subject to the approval of the Township Attorney. Trustee Johnson, yes, Sauers, yes, Hagadorn, yes, Supervisor Johnson, yes. Ayes all. Motion carried.

6. Township Halloween Party

Trustee Johnson moved, Hagadorn supported, to support the Township Halloween Party for the welfare of the Township kids in the amount of \$150.00. Roll call vote: Trustee Johnson, yes, Hagadorn, yes, Sauers, yes, Supervisor Johnson, yes. Ayes all. Motion carried.

7. Form L4029 approval for Jackson County

Hagadorn moved, Trustee Johnson supported, to approve the form L4029 for submission to the County. Roll call vote: Trustee Johnson, yes, Hagadorn, yes, Sauers, yes, Supervisor Johnson, yes. Ayes all. Motion carried.

PUBLIC COMMENT

Lots of discussion about the DNR Activity Center.

PAYMENT OF BILLS

Trustee Johnson moved, Hagadorn supported, to pay bills and payroll, (checks #'s 25968 through 26008) totaling \$52,584.24 and EFTPS withholdings for August (\$2532.81). Roll call vote: Trustee Johnson, yes, Sauers, yes, Hagadorn, yes, Supervisor Johnson, yes. Ayes all, motion carried.

ADJOURNMENT

There being no further business to come before the board, Hagadorn moved, Trustee Johnson supported, to adjourn. Ayes all, motion carried. The meeting was adjourned at 7: 37 P.M.

Respectfully submitted,
Anne M. Hagadorn, Clerk