

# The Township of Norvell

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ERIC B. JOHNSON, SUPERVISOR

ANNE M. HAGADORN, CLERK

DESERRE SAUERS, TREASURER

PAMELA JOHNSON, TRUSTEE

ROSE SMITH, TRUSTEE

## **WEDNESDAY, JULY 13, 2016, 6 P.M. MINUTES OF THE REGULAR MEETING OF THE NORVELL TOWNSHIP BOARD HELD IN THE NORVELL TOWNSHIP HALL, 106 E COMMERCIAL ST, NORVELL MI 49263**

**PRESENT:** Supervisor Johnson, Clerk Hagadorn, and Trustee Johnson. Treasurer Sauers and Trustee Smith were absent. Jackson County Police Officer Jay Truchan was in attendance also. The Supervisor called the meeting to order at 6:00 p.m. with the Pledge of Allegiance and a moment of silence for all those residents of the Township who have passed away since the last board meeting.

### **APPROVAL OF MINUTES**

Trustee Johnson moved, Supervisor Johnson supported, to approve the minutes of the June 8, 2016 regular meeting. Ayes all, motion carried.

Trustee Johnson moved, Supervisor Johnson supported, to approve the minutes of the June 22, 2016 budget meeting. Ayes all, motion carried.

Trustee Johnson moved, Supervisor Johnson supported, to approve the minutes of the June 29 2016 Public Hearing (held to approve the Existing Street light district, Fire and Rescue 16/17 budget, Aquatic weed control for Wamplers and Norvell Lakes and the proposed general fund budget for the 16/17 fiscal year) Ayes all, motion carried.

### **PUBLIC COMMENT**

County Commissioner Duckham spoke about the Boy Scout camp. The Scouts want to give the camp to the county. The County has to work out the details before accepting. The County may buy an asphalt plant. If the county has its own they could fire it up when they want and when there is extra it could be sold to other counties. The county may go in with another county.

### **CONSENT AGENDA REPORTS**

All reports were accepted as presented.

Officer Truchan gave the police report.

Trustee Johnson gave the Planning Commission report. At their meeting the Planning Commission recommended that the Township Board revise the definition of a large gathering as in excess of 250 persons. A resolution was presented to the board and discussed. The Board decided to not take action on the resolution but instead a motion was made. Trustee Johnson moved, Hagadorn supported, to start the process to amend the definition that defines the number

of people that constitutes a large gathering. Roll call vote: Hagadorn, yes, Trustee Johnson, yes, Supervisor Johnson, yes. Ayes all, motion carried.

### **OTHER REPORTS**

Treasurer's report was given by Trustee Johnson.

Clerk's report was given by Clerk Hagadorn.

### **OLD BUSINESS**

#### **Resolution #16-05 Resolution to Adopt Moratorium RE: MI Medical Marihuana Act**

The board decided to table this.

### **NEW BUSINESS**

#### **1. MTA Workshop**

Trustee Johnson moved, Hagadorn supported, that any Planning Commission member, Board member or Township staff can attend the MTA workshop on Planning and Zoning. Roll call vote: Hagadorn, yes, Trustee Johnson, yes, Supervisor Johnson, yes. Ayes all, motion carried.

#### **2. Guidelines for Designation of Natural Beauty Roads**

Mike Arnold spoke about Arnold Road being designated as a Natural Beauty Road. He is circulating a petition.

#### **3. Budget Adjustments**

Trustee Johnson moved, Supervisor Johnson supported, to approve the budget adjustments for the fiscal year 2015/2016. Roll call vote: Hagadorn, yes, Trustee Johnson, yes, Supervisor Johnson, yes. Ayes all, motion carried

### **CONSTRUCTION FUND**

#### **INCREASE**

<b>ACC #</b>	<b>ACC TITLE</b>	<b>AMOUNT</b>
<b>249-371.000-728.000</b>	<b>INSPECTIONS SUPPLIES</b>	<b>\$120.00</b>
<b>249-371.000-710.000</b>	<b>PERMIT ADMIN</b>	<b>\$190.00</b>
<b>249-371.000-958.000</b>	<b>MEMBERSHIP/DUES</b>	<b>\$10.00</b>
<b>TOTAL</b>		<b>\$320.00</b>

#### **DECREASE**

<b>ACC #</b>	<b>ACC TITLE</b>	<b>AMOUNT</b>
<b>249-371.000-978.000</b>	<b>INSPEC COMPUTER SOFTWARE</b>	<b>\$320.00</b>
<b>TOTAL</b>		<b>\$320.00</b>

**Increase General Fund**

<b>101-103.000-728.00</b>	<b>OFFICE SUPPLIES</b>	<b>\$100.00</b>	
<b>101-103.000-810.00</b>	<b>SERVICES</b>	<b>\$710.00</b>	
<b>101-103.000-853.000</b>	<b>OFFICE PHONE</b>	<b>\$740.00</b>	
<b>101-103.000-853.200</b>	<b>INTERNET FEES</b>	<b>\$410.00</b>	
<b>101-103.000-874.100</b>	<b>OFFICE PENSION</b>	<b>\$820.00</b>	
<b>101-103.000-874.000</b>	<b>FICA</b>	<b>\$460.00</b>	
<b>101-171.000-874.000</b>	<b>SUPERVISOR FICA</b>	<b>\$430.00</b>	
<b>101-191.000-955.00</b>	<b>ELECTION MISC</b>	<b>\$55.00</b>	
<b>101-209.000-728.000</b>	<b>ASSESSOR SUPPIES</b>	<b>\$20.00</b>	
<b>101-209.000-801.000</b>	<b>ASSESSOR PROFESSIONAL SERVICES</b>		<b>\$4,500.00</b>
<b>101-209.000-860.000</b>	<b>ASSESSOR MILEAGE</b>	<b>\$150.00</b>	
<b>101-209.000-900.000</b>	<b>ASSESSOR PRINTING/PUBLISHING</b>		<b>\$100.00</b>
<b>101-215.000-702.100</b>	<b>DEPUTY CLERK WAGES</b>		<b>\$1,000.00</b>
<b>101-215.000-860.100</b>	<b>CLERK MILEAGE</b>	<b>\$125.00</b>	
<b>101-247.000-860.000</b>	<b>BD OF REVIEW MEALS/LODGING</b>		<b>\$150.00</b>
<b>101-253.000-728.000</b>	<b>TREASURER SUPPLIES</b>	<b>\$25.00</b>	
<b>101-253.000-874.000</b>	<b>TREASURER FICA</b>	<b>\$130.00</b>	
<b>101-255.000-702.200</b>	<b>TREASURER CLERICAL</b>	<b>\$10.00</b>	
<b>101-265.000-775.100</b>	<b>TWP BLDG &amp; GRNDS MAINTENANCE</b>		<b>\$8,640.00</b>
<b>101-276.000-817.000</b>	<b>CEMETERY MOWING</b>	<b>\$3,040.00</b>	
<b>101-410.000-874.000</b>	<b>BD OF APPEALS FICA</b>	<b>\$15.00</b>	
<b>101-412.000-702.000</b>	<b>ZONING WAGES</b>	<b>\$150.00</b>	
<b>101-412.000-801.100</b>	<b>ZONING LAND DIVISION</b>		<b>\$25.00</b>
<b>101-412.000-860.100</b>	<b>ZONING MILEAGE</b>	<b>\$20.00</b>	
<b>101-412.000-874.000</b>	<b>ZONING FICA</b>	<b>\$50.00</b>	
<b>101-412.000-874.100</b>	<b>ZONING PENSION</b>	<b>\$240.00</b>	
<b>101-534.000-801.000</b>	<b>WL WEED PROFESSIONAL SERVICES</b>		<b>\$1,315.00</b>
<b>101-534.000-826.200</b>	<b>WL WEED MDEQ PERMIT</b>	<b>\$20.00</b>	
<b>101-535.000-818.000</b>	<b>NORVELL LK CONTRACTUAL SERVICES</b>		<b>\$1,600.00</b>
<b>101-537.000-826.000</b>	<b>VL SEWER DISTRICT LEGAL FEES</b>	<b>\$470.00</b>	
<b>101-751.000-817.000</b>	<b>PARKS MOWING/MAINTENANCE</b>	<b>\$340.00</b>	
<b>101-751.000-818.000</b>	<b>PARKS CONTRACTUAL SERVICES</b>		<b>\$1,000.00</b>
<b>TOTAL</b>		<b>\$33,855.00</b>	

**DECREASE**

<b>ACC. #</b>	<b>ACC. TITLE</b>	<b>AMOUNT</b>
101-101.000-807.000	TWP BD AUDIT FEES	\$1,200.00
101-103.000-853.100	TWP OFFICE WEB SITE	\$1,000.00
101-191.000-801.000	ELECTION PROFESSIONAL SERVICES	\$555.00
101-209.000-978.000	ASSESSOR COMPUTER SOFTWARE	\$5,000.00
101-247.000-730.000	BD OF REVIEW POSTAGE	\$1,500.00
101-265.000-702.400	TWP BLDG MAINTENANCE	\$11,000.00
101-446.000-775.500	METRO ACT FUNDS	\$3,300.00
101-446.000-818.000	ROADS CONTRACTUAL SERVICES	\$1,000.00
101-446.000-818.200	ROADS CULVERT REPAIR	\$2,700.00
101-446.000-955.200	ROADS CHLORIDE	\$6,600.00
<b>TOTAL</b>	<b>\$33,855.00</b>	

**4. Jackson County Tire Grant**

The County received a grant to collect tires. We would need volunteers to help unload tires from peoples' vehicles. Lots of discussion. Will need more info.

**PUBLIC COMMENT**

Discussed the new State Park.

**PAYMENT OF BILLS**

Trustee Johnson moved, Hagadorn supported, to pay bills and payroll, (checks #'s 26460 through 26495) totaling \$43,141.77 and EFTPS for June \$2481.63. Roll call vote: Hagadorn, yes, Trustee Johnson, yes, Supervisor Johnson, yes. Ayes all, motion carried.

**ADJOURNMENT**

There being no further business to come before the board, Supervisor Johnson declared the meeting adjourned. The meeting was adjourned at 7:30 P.M.

Respectfully submitted,  
Anne M. Hagadorn, Clerk

