

The Township of Norvell

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ERIC B. JOHNSON, SUPERVISOR

ANNE M. HAGADORN, CLERK

DESERRE SAUERS, TREASURER

PAMELA JOHNSON, TRUSTEE

ROSE SMITH, TRUSTEE

WEDNESDAY, AUGUST 10, 2016, 6 P.M. MINUTES OF THE REGULAR MEETING OF THE NORVELL TOWNSHIP BOARD HELD IN THE NORVELL TOWNSHIP HALL, 106 E COMMERCIAL ST, NORVELL MI 49263

PRESENT: Supervisor Johnson, Clerk Hagadorn, Treasurer Sauers and Trustee Johnson. Trustee Smith were absent. Jackson County Police Officer Jay Truchan was in attendance also. The Supervisor called the meeting to order at 6:00 p.m. with the Pledge of Allegiance and a moment of silence for all those residents of the Township who have passed away since the last board meeting.

APPROVAL OF MINUTES

Trustee Johnson moved, Sauers supported, to approve the minutes of the July 13, 2016 regular meeting. Ayes all, motion carried.

Sauers moved, Supervisor Johnson supported, to approve the minutes of the July 22, 2016 special meeting, held to accept the retirement of Deputy Treasurer Camille Gormley and appoint Mary Jo Wright to the position of Deputy Treasurer. Ayes all, motion carried.

PUBLIC COMMENT

None

CONSENT AGENDA REPORTS

All reports were accepted as presented.

Officer Truchan gave the police report.

Trustee Johnson gave the Planning Commission report.

OTHER REPORTS

Treasurer's report was given by Trustee Johnson.

Clerk's report was given by Clerk Hagadorn.

OLD BUSINESS

None

NEW BUSINESS

- 1. August 20 Block Party Request – Parkwood Ct.**

A letter was received from a resident that lives on Parkwood Ct. requesting help in getting a permit to close Parkwood Ct. for a block party. There was lots of discussion. Trustee Johnson moved, Hagadorn supported, that any Planning Commission member, Board member or Township staff can attend the MTA workshop on Planning and Zoning. Roll call vote: Hagadorn, yes, Trustee Johnson, yes, Supervisor Johnson, yes. Ayes all, motion carried.

2. Guidelines for Designation of Natural Beauty Roads

Mike Arnold spoke about Arnold Road being designated as a Natural Beauty Road. He is circulating a petition.

3. Budget Adjustments

Trustee Johnson moved, Supervisor Johnson supported, to approve the budget adjustments for the fiscal year 2015/2016. Roll call vote: Hagadorn, yes, Trustee Johnson, yes, Supervisor Johnson, yes. Ayes all, motion carried

CONSTRUCTION FUND

INCREASE

ACC #	ACC TITLE	AMOUNT
249-371.000-728.000	INSPECTIONS SUPPLIES	\$120.00
249-371.000-710.000	PERMIT ADMIN	\$190.00
249-371.000-958.000	MEMBERSHIP/DUES	\$10.00
TOTAL		\$320.00

DECREASE

ACC #	ACC TITLE	AMOUNT
249-371.000-978.000	INSPEC COMPUTER SOFTWARE	\$320.00
TOTAL		\$320.00

Increase General Fund

101-103.000-728.00	OFFICE SUPPLIES	\$100.00
101-103.000-810.00	SERVICES	\$710.00
101-103.000-853.000	OFFICE PHONE	\$740.00
101-103.000-853.200	INTERNET FEES	\$410.00
101-103.000-874.100	OFFICE PENSION	\$820.00
101-103.000-874.000	FICA	\$460.00
101-171.000-874.000	SUPERVISOR FICA	\$430.00
101-191.000-955.00	ELECTION MISC	\$55.00

101-209.000-728.000	ASSESSOR SUPPIES	\$20.00	
101-209.000-801.000	ASSESSOR PROFESSIONAL SERVICES		\$4,500.00
101-209.000-860.000	ASSESSOR MILEAGE	\$150.00	
101-209.000-900.000	ASSESSOR PRINTING/PUBLISHING	\$100.00	
101-215.000-702.100	DEPUTY CLERK WAGES	\$1,000.00	
101-215.000-860.100	CLERK MILEAGE	\$125.00	
101-247.000-860.000	BD OF REVIEW MEALS/LODGING	\$150.00	
101-253.000-728.000	TREASURER SUPPLIES	\$25.00	
101-253.000-874.000	TREASURER FICA	\$130.00	
101-255.000-702.200	TREASURER CLERICAL	\$10.00	
101-265.000-775.100	TWP BLDG & GRNDS MAINTENANCE		\$8,640.00
101-276.000-817.000	CEMETERY MOWING	\$3,040.00	
101-410.000-874.000	BD OF APPEALS FICA	\$15.00	
101-412.000-702.000	ZONING WAGES	\$150.00	
101-412.000-801.100	ZONING LAND DIVISION	\$25.00	
101-412.000-860.100	ZONING MILEAGE	\$20.00	
101-412.000-874.000	ZONING FICA	\$50.00	
101-412.000-874.100	ZONING PENSION	\$240.00	
101-534.000-801.000	WL WEED PROFESSIONAL SERVICES		\$1,315.00
101-534.000-826.200	WL WEED MDEQ PERMIT	\$20.00	
101-535.000-818.000	NORVELL LK CONTRACTUAL SERVICES		\$1,600.00
101-537.000-826.000	VL SEWER DISTRICT LEGAL FEES	\$470.00	
101-751.000-817.000	PARKS MOWING/MAINTENANCE	\$340.00	
101-751.000-818.000	PARKS CONTRACTUAL SERVICES	\$1,000.00	
TOTAL		\$33,855.00	

DECREASE

ACC. #	ACC. TITLE	AMOUNT	
101-101.000-807.000	TWP BD AUDIT FEES	\$1,200.00	
101-103.000-853.100	TWP OFFICE WEB SITE	\$1,000.00	
101-191.000-801.000	ELECTION PROFESSIONAL SERVICES	\$555.00	
101-209.000-978.000	ASSESSOR COMPUTER SOFTWARE	\$5,000.00	
101-247.000-730.000	BD OF REVIEW POSTAGE	\$1,500.00	
101-265.000-702.400	TWP BLDG MAINTENANCE	\$11,000.00	
101-446.000-775.500	METRO ACT FUNDS	\$3,300.00	

101-446.000-818.000	ROADS CONTRACTUAL SERVICES	\$1,000.00
101-446.000-818.200	ROADS CULVERT REPAIR	\$2,700.00
101-446.000-955.200	ROADS CHLORIDE	\$6,600.00
TOTAL		\$33,855.00

4. Jackson County Tire Grant

The County received a grant to collect tires. We would need volunteers to help unload tires from peoples' vehicles. Lots of discussion. Will need more info.

PUBLIC COMMENT

Discussed the new State Park.

PAYMENT OF BILLS

Trustee Johnson moved, Hagadorn supported, to pay bills and payroll, (checks #'s 26460 through 26495) totaling \$43,141.77 and EFTPS for June \$2481.63. Roll call vote: Hagadorn, yes, Trustee Johnson, yes, Supervisor Johnson, yes. Ayes all, motion carried.

ADJOURNMENT

There being no further business to come before the board, Supervisor Johnson declared the meeting adjourned. The meeting was adjourned at 7:30 P.M.

Respectfully submitted,
Anne M. Hagadorn, Clerk