

The Township of Norvell

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ERIC B. JOHNSON, SUPERVISOR

ANDREA BARNETT, CLERK

DESERRE SAUERS, TREASURER

PAMELA JOHNSON, TRUSTEE

MATHEW D. DAME TRUSTEE

WEDNESDAY, JANUARY 11TH 2017, 6 P.M. MINUTES OF THE REGULAR MEETING OF THE NORVELL TOWNSHIP BOARD HELD IN THE NORVELL TOWNSHIP HALL, 106 E COMMERCIAL ST, NORVELL MI 49263

PRESENT: Supervisor Johnson, Clerk Barnett, Treasurer Sauers and Trustee Johnson, Trustee Dame. Jackson County Police Officer Jay Truchan was in attendance also. The Supervisor called the meeting to order at 6:00 p.m. with the Pledge of Allegiance and a moment of silence for all those residents of the Township who have passed away since the last board meeting.

Trustee Dame brought up wanting to add a few things to the Agenda. He got no support.

APPROVAL OF MINUTES

Trustee Johnson moved, Barnett supported, to approve the minutes of the December 14th 2016 regular meeting. Ayes all, motion carried.

Trustee Johnson moved, Sauers supported to approve the minutes of the December 14th 2016 special meeting. Ayes all, motion carried.

PUBLIC COMMENT

Phil Duckham talked about the two mileages coming up for a vote in May 2017 and he talked about CareHere! A new health care system for people employed by Jackson County. The Treasurer asked about Wampers Lake Rd, Phil said that talks were still going on at Lansing.

Trustee Dame once again brought up adding things to the Agenda.

Dame motioned to add things on to the Agenda. No one supported, motion failed.

A discussion was had after the motion failed.

CONSENT AGENDA REPORTS

All reports were accepted as presented.

Officer Truchan gave the police report.

Trustee Johnson gave the Planning Commission report.

OTHER REPORTS

Treasurer's report was given.

Clerk's report was given.

OLD BUSINESS

Proposed Nuisance Ordinance- Public Hearing Request:

Trustee Johnson brought up the fact that MTA will be having a class. That we should have a working session on February 8th at 4:30pm before the board meeting for the Ordinance. The board also set up another working session for February 15th at 1:30pm.

NEW BUSINESS

-Membership Status- Township Boards:

Supervisor Johnson talked about the notices he has put in the paper to fill the upcoming board spots. Talk was also had about the Board Representative being a 3 year term as well. A resident spoke up and said that the Board Representative's term is as long as they are in office. Board of Review will need a new person. They will have two members that will trade off on being on that board. One alternate will move to full time. A resident might have a few people that would like to be on a board.

Appointment for ZBA Board Representative: Trustee Johnson would like to stay on planning commission as the Board Representative and she would also like to stay on ZBA for a while longer until training can be done for any other board member and a few things the ZBA board is working on can be done. They also want to change the ZBA meetings to Tuesday at 7pm.

Supervisor Johnson appointed Trustee Johnson to Planning Commission with Treasurer Sauers as the alternate

Supervisor Johnson motioned Sauers supported that Trustee Johnson be the Board Representative and Treasurer Sauers be the alternate.

Dame, abstain, Barentt, Yes, Sauers, Yes, Trustee Jonson, Yes, Supervisor Yes
4 Ayes and 1 abstain, motion passed

ZBA:

Supervisor Johnson appointed Trustee Johnson to be the Board Representative for ZBA with Trustee Dame being the alternate.

Supervisor Johnson motioned, Sauers supported Trustee Johnson to be the Board Representative for ZBA with Trustee Dame being the alternate.

Amendment to review in 6 months by the board to make Trustee Dame the board Representative.

Supervisor Johnson motioned, Sauers supported

Dame, Yes, Barnett, yes, Sauers, Yes, Trustee Johnson, Yes, Supervisor, Yes
All Ayes motion passed

-Payroll

Clerk informed them what and when bi-weekly was done. There was talk about the monthly payroll. This discussion will be held off until next month.

-Monitor and Chair for Assessor's Office

The assessor asked for a new chair and a 2nd monitor to make the assessor job easier. Supervisor Johnson said that there are chairs on sale right now. Sue, who is an assessor said that both monitors need to be the same size in order to make going between them easier. Buying of these two items is not to go over \$600.

Supervisor motioned Sauers supported

Dame, Yes, Barnett, yes, Sauers, Yes, Trustee Johnson, Yes, Supervisor, Yes

All Ayes motion passed

-Township Website

The Clerk talked about how Sandy from *Hawthorne Software Engineering* can update and make the website "mobile" friendly for the Township. This discussion will be held off until next month, so the board members may look over the paper work given to them. Trustee Dame once again brought up what he can do for a website (It would be \$80 for the first year and \$150 for each additional year.) Discussion was had about Trustee Dame doing the website and how it could be a conflict of interest. How most Township Boards avoided anything that could look like a conflict of interest.

-All American Home Builders Invoice

The board has approved the \$3,000.00 to be paid already. All American Home Builders are owed \$850.00. They need to come back to paint and do touch up work still. Treasurer Sauers suggested that it wait until the carpet can be done to do the final paint job.

Sauers motioned Trustee Johnson supported to hold off on the final paint/trim.

Dame, Yes, Barnett, yes, Sauers, Yes, Trustee Johnson, Yes, Supervisor, Yes

All Ayes motion passed

-MTA Annual Conference & Board of Review Training

Supervisor Johnson and Trustee Johnson would like to go to this years 2017 MTA.

Trustee Dame would also like to go. Discussion was had about what the township will pay for.

Trustee Johnson motioned Sauers supported to allow any board member to go and for the township to pay miles/meals/hotel cost.

Trustee Johnson amended to include any appropriate added sessions and books.

Trustee Johnson motioned Sauers supported

Dame, no , Barnett, yes, Sauers, Yes, Trustee Johnson, Yes, Supervisor, Yes

1 no, 4 Ayes motion passed

PUBLIC COMMENT

A resident asked about the assessors filing cabinets being out in the outer hall. She talked about a company that will scan them for 10 cents a page. They will also store all the files they scan for \$20 a month. A resident also voiced his concerns about how the meeting. Mathew Dame stated that he needs his named removed from the website as being on the Planning Commission.

PAYMENT OF BILLS/PAYROLL

Sauers moved, Trustee Johnson supported, to pay bills/payroll, (checks #'s 26791 through 26832) totaling \$51693.09. Dame motioned Sauers supported
Dame, yes, Barnett, yes, Trustee Johnson, yes, Sauers, yes, Supervisor Johnson, yes. Ayes all, motion carried.

ADJOURNMENT

There being no further business to come before the board, Supervisor Johnson declared the meeting adjourned. The meeting was adjourned at 8:07 P.M.

Respectfully submitted,
Andrea Barnett, Clerk