

# The Township of Norvell

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ERIC B. JOHNSON, SUPERVISOR

ANDREA BARNETT, CLERK

DESERRE SAUERS, TREASURER

PAMELA JOHNSON, TRUSTEE

MATHEW D. DAME, TRUSTEE

## WEDNESDAY, APRIL 19th 2017, 6 P.M. MINUTES OF THE REGULAR MEETING OF THE NORVELL TOWNSHIP BOARD HELD IN THE NORVELL TOWNSHIP HALL, 106 E COMMERCIAL ST, NORVELL MI 49263

**PRESENT:** Supervisor Johnson, Clerk Barnett, Treasurer Sauers, Trustee Johnson, and Trustee Dame. The Supervisor called the meeting to order at 6:00 p.m. with the Pledge of Allegiance and a moment of silence for all those residents of the Township who have passed away since the last board meeting.

### **ADDITIONS TO AGENDA**

Treasurer Sauers added moving her accounts from Hunting Bank to FlagStar.

### **APPROVAL OF AGENDA**

Sauers moved, Trustee Johnson supported to approve the Agenda with the addition.  
All Ayes motion passed.

### **APPROVAL OF MINUTES**

Trustee Johnson moved, Trustee Dame supported, to approve the minutes of the March 8th 2017 regular meeting with the correction that Sauers made the motion and not Dame to approve the February 8 2017 minutes.  
Ayes all, motion passed.

Trustee Johnson moved to approve the minutes of the April 5<sup>th</sup> 2017 working session.

Barnett supported

Ayes all, motion passed.

### **PUBLIC COMMENT**

None.

### **CONSENT AGENDA REPORTS**

- A. Building Report
- B. Zoning Report
- C. Fire Reprot- Cambridge was there to talk about their new format for the report.
- D. Supervisor Johnson gave the Assessor's report Village of Brooklyn Sewer Report
- E. Officer Truchan gave the sheriff's Report
- F. A Planning Commission member gave the report.

### **OTHER REPORTS**

The financial report was given by Treasurer Sauers.  
Clerk Barnett gave the clerk's report.

## **UNFINISHED BUSINESS:**

### **-Update on bidding process for New Fire Contracts**

The Supervisor talked about the process he took in getting ahold of the other local fire departments to see if they would want to put a bid in. The only two fire departments to send a letter back stating they would like to put a bid in are the two we are using now (Napoleon and Cambridge). The letters he hand delivered had a dead line on them of April 1<sup>st</sup> 2017. Trustee Dame asked what kind of letter Supervisor Johnson handed out. The Supervisor only sent out a letter asking if they would want to place a bid, it did not ask for bids. Trustee Johnson suggested that The Supervisor call and give them until Tuesday to place a bid. The Supervisor said he would have no problem doing that.

Trustee Johnson motioned to take bids from the fire departments that made the April 1<sup>st</sup> 2017 deadline

Sauers Supported

Trustee Johnson, Yes, Sauers, Yes, Barnett, Yes, Dame, No, Supervisor Johnson No.

3 Yes', 2 no's motion passed.

## **NEW BUSINESS**

### **-Jackson County Prosecutor Gerald Jarzynka on Medical Marijuana Legislation**

Mr. Jarzynka stood up and gave his speech on the Medical Marijuana Legislation.

### **-Land Division/Combination #17-03 Dardy Drive- M. Golembieski**

Sauers motioned to approve Land Division/Combination #17-03

Trustee Johnson Supported

All Yes' motion passed.

### **-Land Division/Combination #17-04 Buss Rd- Parr/Watson**

Sauers motioned to approve Land Division/Combination #17-04

Trustee Johnson Supported

All Yes' motion passed.

### **-Resolution 17-02 Transfer of Funds from Existing Township Accounts as Follows:**

\$50,000 from General fund to OSB Bank

\$250,000 From General fund to Old National Bank.

Trustee Johnson motioned to approve with changes

Barnett Supported

Trustee Johnson, Yes, Sauers, Yes, Barnett, Yes, Dame, Yes, Supervisor Johnson Yes.

All Yes' motion passed

### **-Resolution 17-04 Moving the Treasurer's Accounts to FlagStar Bank**

Moving these accounts would be going from 7 accounts to only 4 and they would all be checking accounts.

Trustee Dame motioned to table this resolution. There was no support, it didn't pass.

Trustee Johnson motioned to approve Resolution 17-4

Sauers supported

The Supervisor read over the resolution again before voting.

Trustee Johnson, Yes, Sauers, Yes, Barnett, Yes, Dame, No, Supervisor Johnson Yes.

4 Yes', 1 no motion passed

**-Ordering new checks with a 60-day time limit on them**

Treasurer Sauers would like to add the 60-day time limit on to all checks. The Clerk stated that she is fine with this change.

Trustee Johnson motioned to add the 60-day time limit for all checking accounts

Barnett Supported

All Yes' Motion passed

**-Planning Commission Ordinance Proposal**

There was a discussion on needing a working session to go over the draft proposal. It was also suggested setting up working sessions for the Zoning Ordinance Amendment and the Budget meetings.

Monday April 24, 2017 at 1pm for the two Ordinances (Planning Commission and Zoning)

Monday May 8<sup>th</sup> 2017 at 1pm for the first budget meeting

**-Right of First refusal- 14905 Wamplers Lake Rd- Resolution 17-03**

Trustee Johnson motioned to approve the resolution 17-03 which gives the Township board the right of refusal of property being sold on back taxes.

Barnett Supported

Trustee Johnson, Yes, Sauers, Yes, Barnett, Yes, Dame, Yes, Supervisor Johnson Yes.

All Yes' motion passed

**-Sealed Mowing bids**

The Supervisor opened the sealed bids and passed them around so that the board could see them for the first time. Both Supervisor Johnson and Trustee Johnson know the two people that own the companies that placed bids. This matter was tabled until the Monday April 24, 2017 meeting.

**PUBLIC/BOARD COMMENT**

A Planning Commission member talked about how the Planning Commission is trying to be ready for anything that might come up in the future and that there are some things they may need from the board. The board talked about how the township works, and how things are based on complaints. That the zoning officer only goes out when there has been a complaint made.

**PAYMENT OF BILLS**

Trustee Johnson motioned, Barnett supported, to pay bills and payroll, (checks #'s 26913 through 26969) totaling \$52,690.73. And EFTPS for March 2017 \$2559.51. Roll Call vote

Trustee Johnson, Yes, Sauers, Yes, Barnett, Yes, Dame, Yes, Supervisor Johnson Yes.

Motion passed

**ADJOURNMENT**

There being no further business to come before the board, Trustee Johnson motioned, to adjourn. Ayes all, motion passed. The meeting was adjourned at 8:45 P.M.

Respectfully submitted,  
Andrea Barnett, Clerk

