

The Township of Norvell

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ERIC B. JOHNSON, SUPERVISOR

ANDREA BARNETT, CLERK

DESERRE SAUERS, TREASURER

PAMELA JOHNSON, TRUSTEE

MATHEW D. DAME, TRUSTEE

WEDNESDAY, JUNE 14th 2017, 6 P.M. MINUTES OF THE REGULAR MEETING OF THE NORVELL TOWNSHIP BOARD HELD IN THE NORVELL TOWNSHIP HALL, 106 E COMMERCIAL ST, NORVELL MI 49263

PRESENT: Supervisor Johnson, Clerk Barnett, Treasurer Sauers, Trustee Johnson, and Trustee Dame. The Supervisor called the meeting to order at 6:00 p.m. with the Pledge of Allegiance and a moment of silence for all those residents of the Township who have passed away since the last board meeting.

ADDITIONS TO AGENDA

Trustee Dame Under new Business wanted Public Protection Classification and Budget Posting Discussion added to the agenda.

APPROVAL OF AGENDA

Trustee Johnson (Johsnon) motioned, Trustee Dame supported to approve the Agenda with the add ons.

All Ayes motion passed.

APPROVAL OF MINUTES

Barnett motioned, Trustee Johnson supported, to approve the minutes of the May 10th 2017 regular meeting with the corrections of changing A Resident to Mike Aronld, removing the word Park, and adding at the end of the supervisor's comment that it was at Vineyard Lake. Under Unfinished Business, There are changes to Trustee Dames motion. The words, That, Neighboring, That Supervisor Johnson approached, were informed about the purposed fire protection services, were added. Taking out the words know what we are asking for.

All Yes' motion passed.

PUBLIC COMMENT

A resident brought up his concerns about the township board giving Ahrens Park away. The board informed him that we are not giving the park away.

CONSENT AGENDA REPORTS

- A. Building Report
- B. Zoning Report
- C. Fire Report
- D. Assessors Report

- E. Village Of Brooklyn Sewer Report (there was none)
- F. Officer Truchan gave the sheriff's Report
- G. Planning Commission Minutes (there was none)

OTHER REPORTS

The financial report was given by Treasurer Sauers.
Clerk Barnett gave the clerk's report.

UNFINISHED BUSINESS:

-Consumers Energy Electric Franchise Renewal

The new agreement will replace the old Ordinance #23 with an updated version of #23. Trustee Dame asked if the townships legal advisor looked over the resolution, they did not.

Supervisor Johnson motioned to approve the new ordinance #23 that repeals the old ordinance #23 and to allow the supervisor and clerk to sign the document.

Sauers supported. Roll Call Vote Trustee Johnson, Yes, Sauers, Yes, Barnett, Yes, Trustee Dame, yes, Supervisor, Yes. All Yes' motion passed.

-Mowing Contracts Draft Review

Trustee Johnson would like the bid rates included into the contracts for both companies. Sauers wants added into the contracts that the properties need to be mowed on a weekly basis, and that if anything changes to the schedule, the board will be notified of the changes. Both companies will receive the same contract with their own information shown on it.

Trustee Johnson motioned to approve the two contracts with changes and to allow the supervisor and Clerk to sign the paperwork.

Sauers supported. Roll Call Vote Trustee Johnson, Yes, Sauers, Yes, Barnett, Yes, Trustee Dame, yes, Supervisor, Yes. All Yes' motioned passed.

-Cambridge Township Fire Control Agreement

Supervisor Johnson talked about how the rate will not increase, it is staying the same as it is now. The Agreement is for a three year term.

Sauers motioned to approve the Cambridge Fire Agreement

Trustee Johnson supported. Roll Call Vote Trustee Johnson, Yes, Sauers, Yes, Barnett, Yes, Trustee Dame, no, Supervisor, Yes. 4 Yes' 1 no, motion passed.

NEW BUSINESS

-Napoleon Township Fire Control Agreement

Supervisor Johnson and Trustee Dame met with the Napoleon Fire chief to go over the new agreement. The Napoleon Fire want a 2% increase that wouldn't get added to the repair and maintenance charge they are charging us. It was discussed if we will need to raise the millage rate next year.

Sauers motioned to approve the Napoleon Fire Agreement

Barnett supported. Roll Call Vote Trustee Johnson, Yes, Sauers, Yes, Barnett, Yes, Trustee Dame, no, Supervisor, Yes. 4 Yes' 1 no motion passed.

-Deputy Supervisor Job Description

The board went over the job description that the Supervisor provided. There were some parts that the board wanted him to take out and/or replace. It was asked why he wants one now and not back when he first started. The Supervisor informed us that he is busier now and is in need of a deputy.

-Increase Leave Days for Administrator- Effective July 1st 2017

It was brought up that the Office Administrator has been working for Norvell Township for 20 years and how she is now capped at the wage level of the job, and there for The Board would like to give her more leave days. The leave days will also be changed from days to hours. It will go from 72hrs to 100hrs leave time.

Trustee Johnson motioned to increase leave time of Lynn Miller by virtue of her longevity from 72 hrs to 100 hrs effective July 1st 2017

Sauers supported. Roll Call Vote Trustee Johnson, Yes, Sauers, Yes, Barnett, Yes, Trustee Dame, yes, Supervisor, Yes. All Yes' motioned passed.

-Grant for Election Equipment

The Clerk talked about how this grant was for new election equipment. She informed the board that there would be a few items that the township will have to buy, like back up memory cards. Trustee Johnson motioned to entrust Clerk Barnett to sign the grant application that was sent by the state of MI

Trustee Dame supported. Roll Call Vote Trustee Johnson, Yes, Sauers, Yes, Barnett, Yes, Trustee Dame, yes, Supervisor, Yes. All Yes' motioned passed.

-MTA Trustee's Professional Development Retreat

Trustee Dame would like to attend the first day of the upcoming MTA Trustee's Retreat.

Trustee Johnson motioned for the township to pay for Trustee Dame to go to the MTA Retreat, one night's stay, and mileage (milage).

Sauers supported. Roll Call Vote Trustee Johnson, Yes, Sauers, Yes, Barnett, Yes, Trustee Dame, yes, Supervisor, Yes. All Yes' motioned passed.

-Offices Closed Monday July 3rd 2017 for The 4th of July Holiday

It was discussed as to what day the Township should be closed for the 4th of July Holiday. The board settled on July 3rd 2017

Barnett motioned to be closed on July 3rd for the 4th Of July Holiday.

Trustee Johnson supported. All Yes' motion passed

- Public Protection Classification

Trustee Dame talked about a fire report from both Cambridge and Napoleon that talks about the ratings for that fire department. He brought up that these (this) reports (report) with its ratings on it could help the residents get a lower home owners insurance. Trustee Dame would like these (this) reports (report) placed on the Norvell Township website. The board would like to see these (this) reports (report) first before we place it up on the website. Trustee Johnson asked if maybe instead of placing the report itself on the website, could we link the fire departments website to ours. Trustee Dame will email the report to Supervisor Johnson to hand out to the other board members.

- Budget Posting Discussion

Trustee Dame would like the board to place the budget up on the website, so the residents would get a chance to see the budget before the hearing. The budget has to be made available to the residents anyhow. The Clerk asked if any other Townships had their budget placed up on their website. The Supervisor asked if anyone had any objections. Trustee Johnson asked that something gets placed with it that lets the people know where to ask their question at. The Clerk will get the budget ready to be placed on the website.

PUBLIC/BOARD COMMENT

A resident asked what was being done to the brick building out at the Norvell Township Cemetery. The Supervisor stated that in order to fix the roof, some of the stones of the building needs to be fixed as well, and that is what is holding up the repairs. Someone asked about the water out at the cemetery and if we would be fixing the pump for it. They also brought up the side of the Township Hall Building needing to be repaired, and asked when there would be the new park equipment at Ahrens Park.

PAYMENT OF BILLS

Trustee Johnson motioned, Sauers supported, to pay bills and payroll, (checks #'s 27013 through 27071) totaling \$46167.31. And EFTPS for May 2017 \$3,344.11. Roll Call Vote Trustee Johnson, Yes, Sauers, Yes, Barnett, Yes, Trustee Dame, yes, Supervisor, Yes. All Yes' motioned passed.

ADJOURNMENT

There being no further business to come before the board, Sauers motioned, Trustee Dame supported to adjourn. Ayes all, motion passed. The meeting was adjourned at 7:57 P.M.

Respectfully submitted,
Andrea Barnett, Clerk