

# The Township of Norvell

P.O. Box 188  
Norvell Michigan, 49263  
(517) 536-4370  
Fax (517) 536-0110

ERIC B JOHNSON, SUPERVISOR

ANDREA BARNETT, CLERK

DESERRE SAUERS, TREASURER

PAMELA JOHNSON, TRUSTEE

MATHEW D. DAME, TRUSTEE

## **WEDNESDAY (MONDAY), OCTOBER 18<sup>TH</sup> 2017, 1PM MINUTES OF THE SPECIAL MEETING OF THE NORVELL TOWNSHIP BOARD HELD IN THE NORVELL TOWNSHIP HALL, 106 E. COMMERCIAL ST St, NORVELL MI 49263**

**PRESENT:** Supervisor Johnson, Clerk Barnett, Treasurer Sauers, Trustee Johnson and Trustee Dame. The Supervisor called the meeting to order at 1:00PM. with the pledge of allegiance.

### **Public Comment:**

None.

### **Unfinished Business:**

#### **-Ethics Policy**

The lawyer had made the changes from the special meeting. The board members looked over it and Supervisor Johnson asked about the part on gifts and rewards. There were a few changes that the Board would like to have done. There was a discussion on how to file a grievance. Trustee Dame would like to know the process to go through. It was talked about who would be the person to go to first, if it was being filed against another board member and not something that would need the cops. The person would have to file a complaint form and then things would go from there. There was a discussion on why we now need an ethics policy and that in the past we didn't need one.

Trustee Johnson motioned to approve the Norvell Township Ethics Policy as revised on 10/12/17 with the corrections of the language in the first paragraph, last sentence "Such characteristics are expected by and..."

Sauers supported.

Trustee Dame stated it's not finished as is.

Roll Call Vote: Sauers, Yes, Trustee Johnson, Yes, Barnett, Yes, Trustee Dame, No, Supervisor Johnson, Yes. 4 Yes' 1 No, motioned passed.

#### **-Planning Commission Ord. for upcoming hearing**

The lawyer had made the changes from the special meeting on Oct 16<sup>th</sup> 2017. There was a discussion about the changes that still needed to be made before it was ready to go out.

Trustee Johnson motioned to approve the Planning Commission Ord. with the following changes to sec 10, 3rd paragraph, adding the word "board" after the word "Township" in the

first sentence which will now read “Unless rescinded by the Township Board of Norvell...”. As well as changes to Sec 12, 1<sup>st</sup> paragraph. Removal of “by the Norvell Township Supervisor, or by a designated nonelected administrative official” from the first sentence which will now read “While not mandated by law, to further the desirable future development of the Township of Norvell under the master plan, the Norvell Township Board, after the master plan is adopted, shall prepare or cause to be prepared, a listing of public structures and improvements, showing those...”.

Sauers supported. Roll Call Vote Trustee Johnson, Yes, Sauers, Yes, Barnett, Yes, Trustee Dame, Yes, Supervisor Johnson, Yes. All Yes’, motion passed.

#### **-Review of TAP *grant (grand)* Application resolution and local match**

The board looked over the two resolutions in the packet. Treasurer Sauers would like the letter to come from the whole board, not just the Supervisor. There was a discussion about what should be put in the letter, and if there were other ways to help raise money for it.

Trustee Johnson motioned that \$25,000 be designated to be contributed to the MDOT TAP match funding for the expansion of the M124 bike path to 8ft on each side of that road. Funds to come from franchise fees and metro act funds.

Barnett supported.

Trustee Dame asked if Trustee Johnson would amend her motion to make it 20,000 dollars.

Trustee Johnson said she would not.

Roll Call Vote: Sauers, Yes, Trustee Johnson, Yes, Barnett, Yes, Trustee Dame, No, Supervisor Johnson, Yes. 4 Yes’ 1 No motion passed.

Sauers motioned to approve resolution 2017-17 with the changes

Trustee Johnson supported. Roll Call Vote Sauers, Yes, Trustee Johnson, Yes, Barnett, Yes, Trustee Dame, Yes, Supervisor Johnson, Yes. All Yes’ motion passed.

New Business

#### **-Final Norvell Lake Weed Billing**

The board went over the paperwork that the Clerk went and got, and it was decided that nothing could be done until the paperwork was fixed.

#### **-Township Policies & Procedures**

The Board will start going over the policies and procedures at the Nov. 20<sup>th</sup> 2017 meeting at 1pm

Trustee Johnson motioned to go into closed session for The ZBA and Personnel Matter

Sauers supported. All Yes’ motioned passed.

The Special meeting reconvened at 3:59pm

Sauers motioned to approve legal action against the property owners of 1651 Glendale by the Township Attorney in regards to zoning violation.

Barnett supported. Roll Call Vote Sauers, Yes, Trustee Johnson, abstained *from voting due to the fact that she could be called to court on this matter*, Barnett, Yes, Trustee Dame, Yes, Supervisor Johnson, Yes. All Yes' motion passed.

Trustee Johnson motioned to deny Lynn Millers request for paid leave time after her voluntary termination without cause at 11am on July 14 2017

Supervisor Johnson supported Roll Call Vote Sauers, No, Trustee Johnson, Yes, Barnett, No, Trustee Dame, Yes, Supervisor Johnson, Yes. 3 Yes' 2 Nos motion passed.

Public/Board Comment

None

Trustee Johnson motioned to adjourn

Trustee Dame supported Meeting adjourned at 4:09 pm.

Respectfully submitted, Andrea Barnett, Clerk