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# *THE TOWNSHIP OF NORVELL*

106 East Commercial, P.O. Box 188

Norvell, Michigan 49263

(517) 536-4370

FAX (517) 536-0110

Gloria J. Hubbell, Clerk  
Pamela Johnson, Trustee

Eric Johnson, Supervisor

Deserre Sauers, Treasurer  
Matt Dame, Trustee

MINUTES OF THE REGULAR MEETING OF THE NORVELL TOWNSHIP BOARD Wednesday, November 14, 2018, 106 E. Commercial St, Norvell, MI 49263. 6:00 pm

Present: Supervisor Eric Johnson, Clerk Gloria J. Hubbell, Treasurer Deserre Sauers, Trustee Pamela Johnson and Trustee Matt Dame.

The meeting was called to order by Supervisor Johnson at 6:00 pm and the Pledge of Allegiance was given.

No Additions to the Agenda.

Moved by Clerk Hubbell, seconded by Trustee Johnson to approve the Agenda as submitted. Ayes all, carried.

5. **MINUTES-October 10, 2018 regular meeting and October 24, 2018 special meeting**

Moved by Treasurer Sauers, seconded by Trustee Johnson the minutes of the October 10, regular meeting board meeting be approved. Ayes all. Motion carried. Motion by Trustee Johnson, seconded by Treasurer Sauers the minutes of the special meeting October 24, 2018 be approved. Ayes all, carried.

6. **PUBLIC COMMENT** None

7. **CONSENT AGENDA REPORTS**

Supervisor Johnson noted that a Village of Brooklyn Sewer Report and the Planning Commission minutes for September and October, 2018 are included in the consent agenda for review. It was also noted that the permit for the cell tower on Sunset Drive was applied for. Supervisor Johnson will check this out on Friday as there are some issues that need to be cleared up before construction can be started.

There were questions concerning receiving tipping fees from the gravel pit on Lawrence Rd. This needs to be inspected. The company used to send the fees when they submitted their reports.

Moved by Trustee Johnson, seconded by Clerk Hubbell to approve and file the Consent Agenda. Ayes all carried.

8. **OTHER REPORTS**

- a. County Commissioner Report- County Commissioner, Phil Duckham was not present.
- b. Sheriff Report – was accepted and filed.
- c. Financial Report – Treasurer Sauers. Reported on the Tax Account and each Trust and Agency Account.
- d. Clerk's Report – Clerk Hubbell presented the list of bank balances ending October 31, 2018 and a five-

month Budget Report. There was a request to add the interest rates to each of the bank accounts with the next report. Questions concerning being over the FDIC limit at Huntington Bank and where are we with closing our account at Onsted Community Bank and transferring funds to another bank. The Supervisor, Clerk and Treasurer need get together to do this. All departments in the General Fund are within budget. However, the Fire Fund will have a shortfall of Revenue and will eventually need a Budget Adjustment transfer from the General Fund.

Clerk Hubbell gave an update on the election. Precinct 1 had 65% voter turnout and Precinct 2 had a 62% voter turnout. Also, all three Proposals passed in Norvell Township: Recreational Marijuana, Redistricting, and Election changes.

#### 9. **UNFINISHED BUSINESS**

##### a. **Proposed Sewer Rate Increase for the Vineyard Lake Sewer District**

Moved by Trustee Johnson, seconded by Treasurer Sauers to remove from the table, the “Proposed Sewer Rate Increase for the Vineyard Lake Sewer District” for review and discussion. Ayes all, carried.

- b. Motion by Treasurer Sauers, seconded by Clerk Hubbell to approve **Resolution 18-07, Resolution Approving an Increase for Rates for the Vineyard Lake Sewer District (VLSD)** with the Effective Date of January 1, 2019. There was much discussion. Roll call vote. Ayes: Treasurer Sauers, Trustee Johnson, Clerk Hubbell, Supervisor Johnson. Nays: Trustee Dame. Motion carried.

#### 11. **NEW BUSINESS**

##### a. **Quotes of replacement Telephone System**

Two quotes to replace the office telephone system were presented for review, R2 Electronics and OOMA. The board needs more information before making a decision.

##### b. **Resolution 18-09 Remove Property from 2017 Norvell Streetlight District**

Motion by Treasurer Sauers, second by Trustee Johnson the board approve **Resolution 18-09, Removal of Special Assessment** with today’s date, November 14, 2018. Roll call vote. Ayes: Treasurer Sauers, Trustee Johnson, Clerk Hubbell, Trustee Dame, Supervisor Johnson. Nays: None Carried.

##### c. **AT&T Metro Act Right of Way Permit Extension**

Moved by Trustee Johnson, seconded by Clerk Hubbell the board approve extending the **AT&T Metro Act Right of Way Permit** for a term to end on December 31, 2023. Ayes all, carried.

#### **PUBLIC COMMENT** None

#### 12. **PAYMENT OF BILLS**

Moved by Treasurer Sauers, seconded by Trustee Johnson the bills and payroll in the amount of \$58,728.20 — (checks -27841-27909) be approved for payment. Roll call vote. Ayes: Trustee Johnson, Treasurer Sauers, Clerk Hubbell, Trustee Dame, Supervisor Johnson. Nays: None. Carried.

Adjourned at 7:05 pm Respectfully submitted, Gloria Hubbell, Township Clerk