

# The Township of Norvell

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ERIC B. JOHNSON, SUPERVISOR

ANDREA BARNETT, CLERK

DESERRE SAUERS, TREASURER

PAMELA JOHNSON, TRUSTEE

MATHEW D. DAME, TRUSTEE

## **WEDNESDAY, APRIL 11th 2018, 6 P.M. MINUTES OF THE REGULAR MEETING OF THE NORVELL TOWNSHIP BOARD HELD IN THE NORVELL TOWNSHIP HALL, 106 E COMMERCIAL ST, NORVELL MI 49263**

**PRESENT:** Supervisor Johnson, Clerk Barnett, Treasurer Sauers, Trustee Johnson, and Trustee Dame. The Supervisor called the meeting to order at 6:00 p.m. with the Pledge of Allegiance and a moment of silence for all those residents of the Township who have passed away since the last board meeting.

### **ADDITIONS TO AGENDA**

Added H. Large Gathering Ordinance.

### **APPROVAL OF AGENDA**

Barnett motioned to approve the Agenda with the one addition.  
Trustee Johnson supported. All Yes, motion passed.

### **APPROVAL OF MINUTES**

March 14<sup>th</sup>, 2018 regular board meeting

Need to change rd to roads, add the full name of the new mower company Legacy Lawn Care, change done to posted, change be moved onto the land, to is moved onto the land and change Margie to Marguerite.

- Trustee Johnson motioned to approve the March 14<sup>th</sup>, 2018 Minutes with changes. Sauers supported. All Yes' motion passed.

March 26<sup>th</sup>, 2018 work session minutes

Need to add Norvell Township next to the word website

- Trustee Johnson motioned to approve the March 26<sup>th</sup>, 2018 work session minutes. Barnett supported.
- Trustee Johnson motioned to revise her motion to added with additions  
Trustee Dame Supported All Yes' motion passed.

### **PUBLIC COMMENT**

County Commissioner Duckham reported on 6 new police cars for Jackson County, that will be bought, as well as a Meals on Wheel's car. He also talked about a few issues he will be voting on to be added to the ballots in August/November 2018 elections. A resident asked what the

board talks about at a work session. She was told that we do not make decisions at them, they are about gathering information.

### **CONSENT AGENDA REPORTS**

- A. Building Report
- B. Zoning Report
- C. Fire Report
- D. Assessors Report
- E. Village Of Brooklyn Sewer Report
- F. Officer Truchan gave the Sheriff's Report
- G. Planning Commission Minutes

### **OTHER REPORTS**

The financial report was given by Treasurer Sauers  
Clerk Barnett gave the clerk's report

### **UNFINISHED BUSINESS:**

**None**

### **NEW BUSINESS**

#### **-Deputy Supervisor Introductory Evaluation**

The supervisor did his 90 day evaluation with his Deputy. He would like her pay to go from \$13 an hour to \$13.50 an hour.

- Supervisor Johnson motioned to give the 50 cent *per* (pre) hour raise to Marion Stone Sauers supported. Roll Call Vote: Sauers, Yes, Trustee Johnson, Yes, Barnett, Yes, Trustee Dame, Yes, Supervisor Johnson, Yes. All Yes' Motion passed.

#### **-Website Link to Region 2 (II) Area on Aging**

Trustee Dame gave some background on Region 2 (II). He would like to post their link on the Norvell Township Website. There was a discussion about posting other companies links on the website as well. This was tabled until the next meeting.

#### **-Proposed All in One Printer/Fax/Scanner for the front office**

The Board looked over the paperwork that was handed out to them. There was a discussion about if the office needs a color scanner or not. It was brought up that any will scan in color, but it might not print in color.

- Trustee Johnson motioned to approve up to 500 dollars for a scanner for the front office. Sauers supported. Roll Call Vote: Sauers, Yes, Trustee Johnson, Yes, Barnett, Yes, Trustee Dame, Yes, Supervisor Johnson, Yes. All Yes' Motion passed.

### **-Proposed Playground Equipment for Ahrens Park**

This was tabled until the next meeting.

### **-Volunteer Public Works Crew for Township Projects**

Volunteers are covered under the Township's insurance. So, the Township can have volunteers work on things like the Cemetery Stone Building. Trustee Johnson would like to make sure that the work they do is safe for residents to be around, as well as keeping the volunteers safe.

### **-Planning Commission Ordinance of 2017**

Supervisor found out there had been a deadline for getting this printed, therefore it needed to be approved again.

- Supervisor Johnson motioned to reapprove Ordinance #50 and to publish it as soon as possible.

Trustee Johnson stated she would like his motion to state to be published by the Clerk.

Supervisor Johnson amended his motion to include the words, "to be published by the Clerk"

Trustee Johnson supported. Roll Call Vote: Sauers, Yes, Trustee Johnson, Yes, Barnett, Yes, Trustee Dame, Yes, Supervisor Johnson, Yes. All Yes' Motion passed.

### **-Set Date for the Next Board Work session**

April 23<sup>rd</sup>, 2018 at 1pm for next board special/work session meeting.

### **-Large Gathering Ordinance**

Trustee Johnson stated that the board has no more changes to be done and she would like the Large Gathering Ordinance to go to the Planning Commission. Supervisor Johnson will get contact the Planning Commission.

### **PUBLIC/BOARD COMMENT**

A resident stated that they have used Region II before when his dad was sick and they helped his mother when he passed away. A resident stated that there would be a River Raisin Watershed meeting on 4-26-18. There was a discussion about classes for a board member. Another Resident stated there was a meeting coming up for Heart of The Lake.

## **PAYMENT OF BILLS**

There was a discussion about having the Office Manager open the bills and make a list of them before giving them to the Clerk's Office.

Trustee Johnson motioned that all bills be opened by the Office Manager and that a chart of them be made before the bills are given to the Clerk's Office.

Trustee Dame supported. Roll Call Vote: Sauers, Yes, Trustee Johnson, Yes, Barnett, Yes, Trustee Dame, Yes, Supervisor Johnson, Yes. All Yes' Motion passed.

Trustee Johnson motioned, Barnett supported, to pay bills (With the addition of \$250 *for the township charge card bill*) and payroll, (checks #'s 27458 to 27495) totaling \$28519.42. and EFTPS for March 2018 \$2042.52 Roll Call Vote: Sauers, Yes, Trustee Johnson, Yes, Barnett, Yes, Trustee Dame, Yes, Supervisor Johnson, Yes. All Yes', motion passed.

## **ADJOURNMENT**

There being no further business to come before The Board, Barnett motioned to adjourn. The meeting was adjourned at 7:54 P.M.

Respectfully submitted,  
Andrea Barnett, Clerk